Tenure of office: Contractual terms for a period of three (3) years renewable for further terms of three (3) years each based on performance and business requirements.

Purpose of the Job:
The General Manager, Registration and Compliance will be responsible to the Executive Director for all Registration and Compliance matters, setting direction for the department and providing leadership.

Key Responsibilities:
1. Oversee the implementation and review of policies and strategies on registration and compliance in the construction industry.
2. Oversee the implementation of the directorate’s strategic objectives.
3. Direct registration and compliance projects.
4. Spearhead execution of the Authority’s functions as outlined in NCA Act No. 41 of 2011.
5. Ability to espouse and promote the national values and principles of governance.
6. Be a visionary and results oriented leader.
7. Be of highest ethical standards, integrity, accountability and professionalism.
8. Ability to portray and uphold positive national image and work in a multi-cultural and multi-ethnic environment with sensitivity to and respect for diversity.
9. Foster a favourable corporate culture that promotes strong ethical values and principles of governance.
10. Ensure compliance with policies, laws and regulations of the Authority.
11. Be a member with local and relevant professional body and be in good standing.
12. Be a member with local and relevant professional regulatory bodies such as Board of Registration of Architects & Quantity Surveyors (BORAQS), Engineers Board of Kenya (EBK);

Person Specifications:
Applicants must meet the following requirements:
1. Be a member with local and relevant professional body and be in good standing;
2. Have good understanding of governance structures, government financial and fiscal policies, strategic planning and Vision 2030, human resource management, thorough public finance management: budgeting, procurement and asset disposal legal and NCA legal and operating requirements, further supported by relevant trainings and certificates where applicable;
3. Demonstrate ability in networking, fundraising, resource mobilization and fund management;
4. Must have a good track record of successful change management; and
5. Be of highest ethical standards, integrity, accountability and professionalism, teamwork and stewardship.

Core Competence:
The following core competencies and skills are required:
1. Ability to portray and uphold positive national image and work in a multi-cultural and multi-ethnic environment with sensitivity to and respect for diversity;
2. Firm, fair and transparent style of management;
3. Able to espouse and promote the national values and principles of governance;
4. Be a visionary and results oriented leader;
5. Excellent organizational, interpersonal and communication skills;
6. Ability to work under pressure and meet strict deadlines.

Tenure of Office:
Contractual terms for a period of three (3) years renewable based on performance and business requirements.

Purpose of the Job:
The General Manager, Registration and Compliance will be responsible to the Executive Director for all Registration and Compliance matters, setting direction for the department and providing leadership.

Key Responsibilities:
1. Development and implementation of ICT strategic plans including policies, strategies and procedures for monitoring and implementing ICT program activities;
2. Ensuring ICT goals and objectives are met;
3. Facilitate approval of ICT standards for application;
4. Liaising with users to ensure that information processing needs are met;
5. Reviewing and evaluating feasibility studies and reports for implementation;
6. Management and coordination of the unit;
7. Ensuring that ICT projects are completed within the planned time frame;
8. Liaising with heads of department in the Authority in developing and implementing change management initiatives; and
9. Supervise and develop staff in the ICT department.

Periodic Specifications:
Applicants must meet the following requirements:
1. Masters degree in either Computer Science, Information Technology, Business Administration from a recognized and accredited institution;
2. Bachelors degree in the following disciplines: Engineering, Architecture, Quantity Surveying, Business Administration from a recognized and accredited institution;
3. Ten (10) years work experience in the construction industry in the public or private sector, three (3) of which must have been in a management position (post-registration) in Registration and Compliance or in a comparable position in an organization of similar capacity, complexity and with a national mandate;
4. Ten (10) years work experience in management position in a public or private sector in an organisation of similar capacity, complexity and with a national mandate;
5. Ten (10) years post-registration work experience in a management position in a public or private sector performance area in a regulatory body;
6. Certificate in strategic leadership course lasting not less than six (6) weeks from a recognized institution;
7. Certificate in governance course last not less than five (5) days from a recognized institution;
8. Demonstrate a high degree of professional competence and administrative leadership in national public sector;
9. Be of highest ethical standards, integrity, accountability and professionalism, teamwork and stewardship.

Core Competence:
The following core competencies and skills are required:
1. Ability to portray and uphold positive national image and work in a multi-cultural and multi-ethnic environment with sensitivity to and respect for diversity;
2. Firm, fair and transparent style of management;
3. Ability to espouse and promote the national values and principles of governance;
4. Be a visionary and results oriented leader;
5. Excellent organizational, interpersonal and communication skills;
6. Ability to work under pressure and meet strict deadlines.

HOW TO APPLY:
If you believe you can clearly demonstrate the ability to meet criteria for any of the above positions, you may submit your application including copies of your academic and professional certificates, testimonials and your curriculum vitae in PDF among other details your current position, full name and contact details and home contacts and those of three (3) referees familiar with your qualifications and work experience to: recruitment@ncca.go.ke. For further information and full JDs and application forms visit www.ncca.go.ke.

To be considered, your application addressed to: CHIEF EXECUTIVE OFFICE, EAGLE HR CONSULTANTS LTD, WESTERN HEIGHTS, 10TH FLOOR must be received on or before close of business on Tuesday 25th June 2019. Eagle HR Consultants DO NOT charge any interview fee(s) to any candidate.