



NATIONAL CONSTRUCTION
AUTHORITY

TENDER NO NCA/RFQ/224/2016-2017

**TENDER NAME: PROVISION OF FULL BOARD ACCOMODATION AND
CONFERENCE FACILITIES FOR THE NCA DACUM WORKSHOP**

Introduction

The National Construction Authority (NCA) is a state corporation established by an Act of Parliament; the National Construction Authority Act No. 41 of 2011.

The Authority invites eligible bidders (Hotels in Naivasha) for provision of Full Board Accomodation and conference facilities for the Nca Dacum Workshop on 22nd -24th May 2017. Eligible hotels **only** are requested to submit quotes to the undersigned contact address on or before 19th May 2017 at 2.00 pm.

REQUEST FOR QUOTATION							
REF: RFQ	NCA/RFQ/2016-17/224						
VENDER NAME							
P.O BOX							
QUOTATION DATE	19-May-17						
Dear Sir/Madam							
We invite you to quote for the following listed item(s)/services/Works. Your quote should be received on or before 5/19/2017 2:00:00 PM							
DESCRIPTION	Specifications	UNIT OF ISSUE	QTY.	UNIT COST	TOTAL COST	DELIVERY PERIOD	BRAND/SERVICE
Full-board Accommodation & Conference Facility for 8pax for 3 days 22nd -24th May 2017.	Provision of two conference rooms of 4 pax capacity, and a projector.	PAX	8				
Provision of two conference rooms of 4 pax capacity, and a projector.							
ELIGIBILITY CRITERIA							
SUPPLIERS' SIGNATURE,DATE & STAMP _____							
NOTE: 1. The quotation reference number MUST be indicated on the envelope/ email header 2. Prices quoted MUST be net inclusive of VAT and all other costs where applicable. 3. The quotation MUST be stamped and signed. 4. The supplier shall be ready to supply the above items immediately on receipt of the LPO/LSO.							

Sealed bids clearly indicating the tender Ref No and Tender Name should be sent to the following email address (procurement@nca.go.ke) or **be deposited at the National Construction Authority Offices Tender Box, Ninth Floor KCB Plaza, Kenya Road Upper Hill Nairobi** or addressed to;

**The Executive Director
National Construction Authority
KCB Plaza, 9th Floor, Kenya Road,**

**P. O Box 21046-00100,
NAIROBI
Cell: 0700021222**

**Manager Supply Chain
FOR: EXECUTIVE DIRECTOR**