



NATIONAL CONSTRUCTION
AUTHORITY

TENDER NO NCA/RFQ/100/2016-2017

**TENDER NAME: PROVISION OF FULLBOARD ACCOMMODATION AND
CONFERRING FOR NCA B.O.D AND MANAGEMENT STRATEGIC PLAN
IMPLEMENTATION RETREAT**

Introduction

The National Construction Authority (NCA) is a state corporation established by an Act of Parliament; the National Construction Authority Act No. 41 of 2011.

The Authority invites eligible bidders (Hotels located in south coast Mombasa) for provision of Full Board Accommodation and conferencing for NCA Board of Directors and management retreat on Implementation of NCA strategic plan 2015-2020 scheduled for 16th -19th November 2016, check in 16th November and check out 19th November 2016. Eligible hotels **only** are requested to submit quotes to the undersigned contact address **on or before 10th November 2016 at 11.00 am.**

| DESCRIPTION | UNIT OF ISSUE | QTY | COST PER PAX | | TOTAL COST | | REMARKS |
|---|---------------|-----|--------------|-----|------------|-----|---------|
| | | | SHS | CTS | SHS | CTS | |
| Please quote for the provision of the following services. | | | | | | | |
| Full Board Accommodation and conferencing for NCA B.O.D and Management Check in 16 th check out 19 th November 2016 | Pax | 34 | | | | | |
| P.A system, flip charts and Projector | Days | 2 | | | | | |
| Airport transfers to and from the hotel | Pax | 33 | | | | | |
| TOTAL | | | | | | | |

Sealed bids clearly indicating the Quotation Ref No and Quotation Name should be sent to the following email address (procurement@nca.go.ke) or **be deposited at the National Construction Authority Offices Quotation Box, Ninth Floor KCB Plaza, Kenya Road Upper Hill Nairobi** or addressed to;

The Executive Director
National Construction Authority
KCB Plaza, 9th Floor, Kenya Road,

**P. O Box 21046-00100,
NAIROBI
Cell: 0700021222**

**Manager Supply Chain
FOR: EXECUTIVE DIRECTOR**